

**MINUTES OF  
OF A SPECIAL PUBLIC MEETING OF THE  
LAFAYETTE PARKING COMMISSION  
May 7, 2020  
11:00am**

Due to the COVID-19 pandemic, Governor Holcomb, ordered shelter-in-place orders beginning Tuesday, March 24. All government offices were closed to in-person public activity until further notice. All non-essential City employees are working remotely whenever possible and are continuing to provide core functions online and by phone. All necessary meetings are being conducted observing safe practices, including conference calls and online streaming (<https://www.youtube.com/user/CityofLafayetteIN/live>).

**Attendance via online GoToMeeting**

**Commissioners:** Ken McCammon, Andrew Muffett, Cindy Murray, T.J. Thieme

**Ex-Officio Members:** John Collier, Assistant Director for Economic Development Department; Lieutenant Will Carpenter, Representative from Traffic Commission

**Staff:** Ed Chosnek, City Attorney; Tony Roswarski, Mayor; Billy Emerson, Parking Operations; Jeromy Grenard, City Engineer; Nick Standerfer, Traffic Department; John Withers, Parking Operations; Dennis Carson, Economic Development; Margy Deverall, Economic Development; Michelle Conwell, Economic Development

**Guests:** Alan Hamersly, Ryan King, Cullen Sullivan, David Buck; BF&S Engineering

**Call To Order**

Andrew Muffett, President, noted that a quorum was present and opened the meeting of the Lafayette Parking Commission at 11:04 a.m. In accordance with Governor Holcomb's requirements for online public meetings during the COVID19 situation, all motions will be passed by roll call vote.

**Approve Meeting Minutes**

Cindy Murray moved to approve January 27, 2020 meeting minutes as submitted. Ken McCammon seconded the motion. The motion passed unanimously by roll call vote.

**New Business**

**Petition to install one Handicapped Parking Space near 1312 Howell Street, Petitioner – Lawrence Barnard, resident at 1312 Howell Street**

John Collier spoke on behalf of the petitioner, Lawrence Barnard, for a handicapped parking space near 1312 Howell Street. The sign designating the handicapped space was installed prior to this meeting to accommodate the petitioner's need due to the timing of the request and the fact that the Commission only meets quarterly. It has been difficult for Mr. Barnard to find a place to park because of overflow parking at the adjacent tavern. No comments were received from adjacent property owners prior to this meeting. Ken McCammon moved to approve. T.J. Thieme seconded. The motion passed unanimously by roll call vote.

**Preliminary Plans for S. 4<sup>th</sup> Street Striping from Romig St. to Teal Rd (US 52) Presenter – Ryan King, BF&S Engineering**

This was a discussion item only at this meeting. The purpose of presenting this information now in its draft state is so BF&S Engineering can get feedback before the final plan is developed. This stretch of 4<sup>th</sup> Street was repaved last year following a major water line project, so BF&S Engineering was hired to study opportunities for enhancing bicycle facilities on the street before painting the new lane striping. On-street parking will be affected by the project. Ryan King of BF&S Engineering presented a striping plan that proposes on-street bike lanes on some sections of the street in lieu of existing on-street parking. In addition to bike lane markings, the plan also proposes painted cross walks at appropriate intersections,

particularly near Miller School, and markings for individual parking spaces where on-street parking will remain. BF&S Engineering will be communicating with business owners for their input. The commissioners expressed some concern over the number of on-street parking spaces that would be removed, but it was pointed out that currently vehicles rarely park in long stretches of the street where parking is proposed to be removed. Margy Deverall addressed the Commission, and let them know that the Bike/Ped Committee has endorsed the proposed striping plan to date. The Mayor likes the plan, and emphasized that it should align with bike facilities being studied by a separate project on the 3<sup>rd</sup> and 4<sup>th</sup> Street corridors through downtown. No vote was taken as this is only a draft plan at this point. The final plan will be presented for review and approval by the Parking Commission at its next meeting in July.

### **Parking Operations Report**

No formal report was shared, but John Withers reported that due to the Covid-19 situation, the gates in the parking garage were raised for a month while downtown parking enforcement was relaxed. Ken McCammon moved to approve the Parking Operations Report. Cindy Murray seconded. The motion passed by roll call vote.

### **Director's Report**

John Collier reviewed the 2020 parking inventory spreadsheet and thanked John Withers and Billy Emerson for pointing out some discrepancies in the number of reserved spaces that were presented at the January meeting. John Collier will adjust the report as necessary.

### **Public Comment & Adjournment**

President Muffett asked for comments from the public. There were no comments received from the public on the [web-ed@lafayette.in.gov](mailto:web-ed@lafayette.in.gov) email account prior to the meeting. There being no further business to come before the Commission, the meeting of the Lafayette Parking Commission was adjourned at 11:50 a.m.

*Respectfully submitted,  
Michelle Conwell for the Secretary*

Signed,

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Cindy Murray, Secretary, Lafayette Parking Commission